



PARISH OF ST MARY

**MINUTES OF THE PARISH ASSEMBLY
HELD AT ST MARY'S PARISH HALL
On the 25th January 2022 at 7.30pm**

An Assembly of the Principals and Electors of the Parish of St Mary was held at the Parish Hall on Thursday 25th January 2022 at 7.30pm to conduct the following business:

1. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 1st July 2021 at 7.30
2. To receive and, if deemed advisable, approve the Minutes of a Nomination Meeting on 12th August 2021 at 8pm
3. To receive and, if deemed advisable, approve the Minutes of an Electoral meeting on 12th August 2021 at 8.15pm
4. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 25th August 2021 at 7.30pm
5. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 28th October 2021 at 7.00pm
6. To Vote a sum of money to cover the expense of the Platinum Jubilee Celebrations
7. To inform the overspend of the C.C.T.V installation has been exceeded and approve the sum of money from the reserves to cover the cost.

The Connétable, John Le Bailly, opened the meeting by welcoming all and the Parish Secretary read the notice convening the meeting.

The meeting was attended by 25 people who were eligible to vote

It was mentioned that all the minutes of the meetings had been proposed and seconded previously but had not been recorded.

- 1. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 1st July 2021 at 7.30**

The Connétable asked the Assembly for approval of the Minutes that had been made available. Matters arising from the Minutes of the Assembly, Deputy Johnson enquired about the item 11, width restriction on the road known as Rue es Boeuf at the Parish Assembly held on 1st July, The Constable advised the Deputy, that this was still under discussion with the Roads Committee, and a further meeting to discuss this will be held later in the week. The Infrastructure, Housing Environment Department

has been contacted in respect of speed restrictions, we are awaiting a response from them.

Mr T Renouf proposed the adoption of the Minutes, and these were seconded by Mrs C Cotillard. The Assembly agreed showing six voting hands for the approval of Minutes.

2. To receive and, if deemed advisable, approve the Minutes of a Nomination Meeting on 12th August 2021 at 8pm

The Connétable asked the Assembly for approval of the Minutes that had been made available. There being no matters arising Mr T Renouf proposed the adoption of Minutes of the Nomination meeting for the Election of Centenier, Mark Evans, and these were seconded by Deputy David Johnson. The Assembly agreed showing twelve voting hands for the approval of Minutes.

3. To receive and, if deemed advisable, approve the Minutes of a Electoral meeting on 12th August 2021 at 8.15pm

The Connétable asked the Assembly for approval of the Minutes that had been made available. There being no matters arising Constable Officer Sue Heppolette proposed the adoption of the Minutes for the election of Procurer du Bien Public, Peter Le Rosignol, and these were seconded by Deputy David Johnson. The Assembly agreed showing twelve voting hands for the approval of Minutes

4. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 25th August 2021 at 7.30pm

The Connétable asked the Assembly for approval of the Minutes of a Parish Assembly in respect of the Liquor Licence for JJ Le Sueur Ltd, which had been made available. There being no matters arising Centenier Glynn Bower proposed the adoption of the Minutes, unfortunately these were not seconded and therefore the adoption of the Minutes had not been approved. The Constable informed the Assembly that he will carry them over until a later Parish Assembly.

5. To receive and, if deemed advisable, approve the Minutes of a Parish Assembly on 28th October 2021 at 7.00pm

The Connétable asked the Assembly for approval of the Minutes for the Election of Constable Officer Sue Heppolette, that had been made available. There being no matters arising Deputy David Johnson proposed the adoption of the Minutes, and these were seconded by Jim Drew. The Assembly agreed showing six voting hands for the approval of Minutes

6. To Vote a sum of money to cover the expense of the Platinum Jubilee Celebrations

The Connétable addressed the floor and informed the Assembly that the Platinum Jubilee celebrations will be held on 4th June of this year, and that it would be wonderful to host the event for all age groups in the Community. The Connétable mentioned

hosting a tea party which seemed to be the theme of the event recommended by the Bailiff's secretary, involving as many of the user groups of the Community Centre, would be desirable. As it is still early stages nothing as yet has been organised, it would be nice to have a figure in place for the celebrations with an estimated budget of £4,000.00 which would be taken out of the reserve and any surplus returned to the reserve.

The Connétable mentioned that he had based his figure on Liberation 75th celebrations (Government of Jersey allocated a sum of £2,000 per parish) which was scrapped due to Covid with cancellations which followed. The Parish also would have needed to provide additional money for those Celebrations. This is a rough cost covering the catering and providing entertainment for the Parishioners and Youth of the community.

A Committee would need to be established, all are welcome to join and help to organise the event, this needed to be done as soon as possible.

Discussions took place on the sum of money requested for the celebrations; At this stage it was felt by the assembly difficult to vote a sum of money without more information in place.

It was proposed that a committee should be formed initially, and more details provided to the Assembly before an amount of money be voted on.

Connétable asked the Chairman of the Youth and Community Centre, Mr Mike Fennell if he could ask the users groups on the Community Centre to be involved in the planning of the event. Mike Fennell agreed that he would bring this up at the next Community Centre meeting and discuss.

Peter Le Liard proposed that we didn't vote £4,000 for the Platinum Jubilee celebration at this time and that the Connétable form a committee as soon as possible and bring more information to the Assembly within two months or before it comes back for consideration, this was seconded by Jim Drew. The Assembly agreed showing a show of voting hands of 20 in favour.

7. To inform the overspend of the C.C.T.V installation, which has been exceeded and approve the sum of money from the reserves to cover the cost.

Connétable explained to the Assembly the overspend of the C.C.T.V budget, which exceeded the agreed amount of £8,500.00 in a Parish Assembly on 20th September 2020. The original estimate given in 2020 was for the monitor to be installed in the Community Centre with the electrical supply to the first camera taken from the Petanque Club chalet. This would initially have left surplus money for any additional work needed. The Connétable explained due to the changes of the specification during the works and the location of monitor and extra cameras this was the main reason for the overspend.

The Connétable and Ports of Jersey – technical manager who installed the cameras advised that the monitor should be in the Police office and not in the Community

Centre. However, the cost of removing the monitor from A.C Electrics to Parish Hall Police office, did not appear on the original estimate from Ports of Jersey. He explained that as everyone was on site doing the work that a decision had to be made to move the monitor to the Police office as recommended by the technical manager of Ports of Jersey. The decision was made by himself alone as he felt that due to time restriction and the workers being on site at the time, under the advice of the technical manager from Ports of Jersey the monitor was moved to the Police Office. The attending electrician who installed the cabling, for Ports of Jersey, Contractor A.C. Electrics got the go ahead to do the extra work without a quote for the extra work, due to unknown routing of cables in the Parish Hall, the cost therefor increased, which was an oversight on his behalf.

Invoices/Statements were received in October 2021

Ports of Jersey Invoice £7738.13

AC Electric Invoice £4538.08 (Electrician Cabling)

Total £12276.21 making it overbudget by £3776.20.

The Invoices have been outstanding for some time and awaiting for approval from a Parish Assembly, numerous reminders have been received chasing payment. The Connétable explained that he didn't want the Parish to be taken to Petty Debts Court, as the work had been completed and in good order. Both companies have been patient and are waiting until the end of the month for the outcome of this Assembly.

The Connétable proposed to take £3776.20 from the reserve to pay the installation.

On behalf of the Petanque Club, Peter Le Liard, mentioned that the figure didn't take into consideration the reimbursement of 50 per cent of the groundwork to the Petanque Club. As the Petanque Club chalet had also paid for the installation of the duct required for the C.C.T.V at the time of their original groundworks with the main supply of electric for the chalet. Peter explained that the duct is only at present being used for the CCTV data, and the Parish should therefore reimburse the club for 50 per cent of the groundwork. This being the sum of £1774.30

Discussion took pace in relation to why it had taken so long to address the outstanding Invoices and should have been brought to the attention of the Parish Assembly much sooner to prevent it going to the Petty Debts Court. No explanation was given!

A Parishioner asked if the C.C.T.V. Cameras had been value for money. The Connétable agreed that it was preventing vandalism from happening, however some minor incidents have occurred since the installation.

Members of the Assembly agreed that they had no choice but to pay the outstanding invoices as this would be highly embarrassing for the Parish not to do so. However, there was a request that there should be an internal investigation and new procedures put in place going forward to oversee costly projects for the Parish, this will then illuminate any risk in the future.

It was also agreed that the sum due to the Petanque Club should also be reimbursed (50 percent of the groundwork) together with Ports of Jersey Invoice and AC Electrics Invoice.

It was proposed by Jim Drew that the additional costs of installing CCTV over and above the £8500 budget approved at the Parish Assembly dated 23rd September 2020 amounting to an excess of approximately £5500.00 be approved for payment subject to the requirement that the Connétable instruct the Procureurs to appoint a competent Independent Inspector to investigate the reasons for the overspend and to report to a Parish Assembly their findings to ensure that procedures are implemented to prevent similar occurrences in the future. The proposition was seconded by Martin de Gruchy and the Assembly agreed with 19 votes in favour and none against.

Meeting Closed 8.44

Signed:

Connétable John Le Bailly

Date